

Meeting:	Cabinet
Date:	19 May 2005
Subject:	Timetable for the preparation and consideration of the Statutory Plans and Strategies 2005/6
Responsible Officer:	Director of Legal Services
Contact Officer:	Alison Brooker – tel:020 8424 1266
Portfolio Holder:	Strategic Overview and External Affairs
Key Decision:	No
Status:	Public

Section 1: Summary

Decision Required

That the timetable for the preparation and consideration of the statutory plans and strategies set out at Appendix A to this report be approved.

Reason for report

To comply with the requirements of paragraph 3 of the Budget and Policy Framework Procedure Rules set out in Section 4c of the Council's Constitution.

Benefits

There will be a timetable for the consideration of statutory plans, as required by the Council's Constitution.

Cost of Proposals

None in the context of this report.

Risks

N/A in the context of this report.

Implications if recommendations rejected

The Council will not meet the requirements of the Budget and Policy Framework Procedure Rules set out in the Constitution.

Section 2: Report

2.1 Brief History

2.1.1 The Council's Constitution sets out the process for the development of the policy framework at paragraph 3 of the Budget and Policy Framework Procedure Rules. In accordance with the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 any approval to the following Plans and Strategies is reserved to the Council:-

Annual Library Plan (*now Library Position Statement and no longer statutory*)
Best Value Performance Plan
Community Care Plan (*no longer required by the Department of Health*)
Community Strategy
Crime and Disorder Reduction Strategy
Early Years and Development Childcare Strategy (*final statutory Plan approved to 2006 and will be part of the Children and Young People's Plan*)
Education Development Plan (*will be part of the Children and Young People's Plan*)
Development Plan (*now called the Local Development Framework*)
Youth Justice Plan
Local Implementation Plan (the Local Transport Plan)

The Harrow Corporate Plan is also reserved to the Council.

Three of the above listed Plans are known as Partnership Plans:-

- Community Strategy
- Crime and Disorder Reduction Strategy
- Youth Justice Plan

These three Plans/Strategies will be prepared with Harrow's Partners in the Partnership and will be referred to the relevant decision-making body in each of the agencies of the Steering Group of the Partnership.

- 2.1.2 The Constitution requires the Executive to determine, at the start of each Municipal Year, a timetable for the preparation and consideration of the statutory plans and strategies listed in paragraph 2.1.1 above that are required to be made in that year. A timetable is attached at Appendix A to this report and shows the meeting of the Executive which it is expected that the Strategy or Plan will be agreed for recommendation to Council, the meeting of the Overview and Scrutiny Committee to which the matter is to be referred and the date of the Council meeting at which the recommendation will be considered.
- 2.1.3 The Overview and Scrutiny Committee shall receive any proposed Plan or Strategy listed in paragraph 2.1.1 above in sufficient time for the proposals to be included in the agenda for a scheduled meeting of their Committee and for them to make a report or recommendations to the meeting of the Council that is to consider the Plan or Strategy. The Council shall not agree a Plan or Strategy until the Overview and Scrutiny Committee has had the opportunity, subject the statutory deadlines, to consider the proposals.
- 2.1.4 On consideration of a Statutory Plan or Strategy the Council may decide to
- (a) adopt the Executive's proposals;
 - (b) to amend the Executive's proposals;
 - (c) refer the proposals back to the Executive for further consideration; or
 - (d) substitute its own proposals in their place.

If the Council decides to adopt the Executive's proposals that decision becomes effective immediately. If the Council decides to amend, refer back or substitute the proposals that decision shall come into effect after 5 clear working days from the day on which the Council meeting makes its decision. If, however, the Plan or Strategy has been amended or substituted, and before the expiry of the 5 clear working days period, the Leader of the Council may give notice that he/she objects to some or all of the amendments made by the Council. In these circumstances the matter shall be referred to the next scheduled meeting of the Executive. The Executive may agree the proposals of the Council, reaffirm its original proposals, or make further amendments. The decisions of the Executive shall then be referred back to the Council. The Council can agree the proposals of the Executive or amend the proposals. The decision made by the Council then becomes effective immediately.

- 2.1.5 Members should note that when the Council approves a Plan or Strategy the it will also specify the extent of variation within the Plan or Strategy that may be undertaken by the Executive in accordance with paragraph 7 of the Budget and Policy Framework Procedure Rules. The Executive may only make such other changes to Plan or Strategy as have been agreed by the Council.
- 2.1.6 Once the Council has determined a Plan or Strategy the Executive shall publish information on the contents of the Plan or Strategy. The Plan or Strategy shall also be made available for public inspection and included on the Council web site with copies available at a reasonable cost.

2.2 Consultation

The Executive shall arrange appropriate consultation on the proposed Plans and Strategies with local stakeholders and others as determined by the Executive. Details of the consultation process will be included in the Forward Plan.

2.3 Financial Implications

None.

2.4 Legal Implications

None.

2.5 Equalities Impact

None in the context of this report.

Section 3: Supporting Information/Background Documents

Appendix – Timetable for Statutory Plans and Strategies

Background Papers:

Council Constitution

Any person wishing to inspect the background papers should telephone 020 8424 1266.

Background Information:

Council – 28 February 2002 – Approved the Council's Constitution

Cabinet – 10 September 2002 – approved the timetable for the preparation and consideration of statutory plans.

Cabinet – 20 May 2003 - approved the timetable for the preparation and consideration of statutory plans 2003/4.

Cabinet – 20 May 2004 - approved the timetable for the preparation and consideration of statutory plans 2003/4.

STATUTORY PLAN/ STRATEGY 2005/6 (AND DEADLINE DATE)	OVERVIEW AND SCRUTINY COMMITTEE	CABINET MEETING	COUNCIL MEETING
1. BEST VALUE PERFORMANCE PLAN (30 JUNE 2006)	25 APRIL 2006	6 APRIL 2006	27 APRIL 2006
2. LOCAL DEVELOPMENT FRAMEWORK (31 DECEMBER 2005)	The Local Development Scheme which sets out a programme for the Local Development Framework is currently being discussed with GOL —————→		
3. LOCAL IMPLEMENTATION PLAN (Transport)	Environment and Economy 26 SEPTEMBER 2006	15 SEPTEMBER 2005	20 OCTOBER
4. CORPORATE PLAN	25 APRIL 2006	6 APRIL 2006	27 APRIL 2006
5. CRIME AND DISORDER REDUCTION/DRUG ACTION STRATEGY	Approved 2005 for a 3 year period —————→		FEBRUARY 2008
6. COMMUNITY STRATEGY	Approved in 2004 as the Council's ten year vision —————→		
7. YOUTH JUSTICE PLAN *	For 2005, the Plan is considered an update and thus will not go through the formal Council process.		
8. CHILDREN AND YOUNG PEOPLE PLAN ** (1 APRIL 2006)	Lifelong Learning 10 JANUARY 2006	16 FEBRUARY 2006	23 FEBRUARY 2006

*May be subsumed into the Children and Young People's Plan – Guidance awaited from DFES and Youth Justice Board

** Guidance on deadlines still awaited